

Bylaws

Pacific Southwest District

American Rose Society

Article I

Name and Organization

Section 1. The names of this organization shall be the 'Pacific Southwest District of the American Rose Society' (herein referred to as the 'District'. The principal office of the District shall be the address of the current District Director.

Section 2. The District shall be a division of the American Rose Society (herein referred to as the 'ARS') a corporation organized under the laws of the State of Louisiana on July 1, 1975.

Article II

Objectives

To educate the members of the general gardening public on the rewards and beauty of The Rose; to encourage ARS members to promote the growing of roses both in private and public venues; to actively assist in the recruitment of members to the ARS; to generate interest in exhibiting, judging, growing, photographing, and hybridization of The Rose --- Our National Floral Emblem.

Article III

Membership

Section 1. The membership shall consist of all members of the ARS residing within the geographical boundaries of the District, as prescribed by the ARS Board of Directors.

Section 2. Rose Societies, clubs and other horticultural groups within the geographical boundaries of the District that hold an affiliated or chapter membership in the ARS shall also be non-voting members of the District.

Article IV

Officers & Chairmen

Section 1. The Elected Officers of the District shall be a District Director, a Vice Director, a Secretary, a Treasurer and a District Member of the National Nominating Committee.

Section 2. The Appointed Chairmen of the District shall consist of the Chairman of Horticultural Judges, Chairman of Arrangement Judges, Chairman of Rose Photography, Chairman of Consulting Rosarians, Roses in Review Coordinator, Parliamentarian, Webmaster, Chairman of the District Nominating Committee, Historian, Public Rose Garden Coordinator, District Member of the National Membership Committee, The Public Garden Awards Committee, and the Show Calendar and Events Committee.

Section 3. All Appointed Chairmen shall serve a term concurrent with the term of the District Director.

Article V

Duties of Elected Officers

Section 1. The management of the affairs of the District shall be vested in the District Director who shall also serve as Chairman of the Executive Committee. The Executive Committee shall consist of the Elected Officers of the District and shall provide counsel and advice to the District Director and shall discharge such other duties as may be specified in these Bylaws.

Section 2. The District Director shall manage the affairs of the District; preside at all meetings of the District, the Executive Committee and the President's Council; appoint Appointed Officers; appoint such additional chairmen or committees as may be deemed necessary to carry out the objectives of the District; be an ex-officio member of all committees except the Nominating and Auditing Committees, with a right to vote; and determine the order of procedure at all meetings. The District Director shall be entitled to an annual travel stipend not to exceed \$500 if the funds are available.

Section 3. Subject to Article VII, the Vice Director shall perform the duties of the District Director in that officer's absence, or whenever the District Director shall by reason of temporary disability be unable to perform the duties of the office.

Section 4. The Secretary shall keep the minutes of all District Business Meetings, send the District Director a copy of the minutes within thirty days after a meeting and record the names of members societies represented at each District Business Meeting.

Section 5. The Treasurer shall maintain a bank account in the name of the ‘American Rose Society, Pacific Southwest District’. Directly deposit into that account all funds received; draw upon such funds by a single signature, unless otherwise provided for by the Executive Committee; provide on demand of the Treasurer of the ARS such financial information as may be requested; close the books at year’s end; and make the books available to an Audit Committee of two members appointed by the District Director. The Treasurer will submit a report of the finances of the District at the Annual District Meeting. For accounting purposes, the fiscal year shall be April 1 through March 31. The Treasurer shall file all necessary Internal Revenue Reports in a time manner.

Article VI

Duties of Appointed Officers and Committee Chairmen

Section 1. Chairman of Horticultural Judges shall administer a program for the continuing education of ARS Rose Horticultural Judges residing within the District; conduct schools for qualified members who may be interested in becoming ARS Rose Horticultural Judges; shall review the official list of ARS Horticultural Judges on the District Website regularly and send corrections to the District Webmaster in a timely manner; and, together with the District Director and District Member of the National Nominating Committee, select annually the recipient(s) of the District Outstanding Horticultural Judge Award

Section 2. The Chairman of Arrangement Judges shall administer a program for the continuing education of ARS Rose Arrangement Judges residing within the District; conduct schools for qualified members who may be interested in becoming ARS Rose Arrangement Judges; shall review the official list of ARS Arrangement Judges on the District Website regularly and send corrections to the District Webmaster in a timely manner; and, together with the District Director and District Member of the National Nominating Committee, select annually the recipient(s) of the District Outstanding Arrangement Judge Award

Section 3. The Chairman of Rose Photography shall administer a program for education in the current Master Schedule and Guidelines for Photography for all interested District members and work with societies wishing to add a Photography Division to their shows. The chairman of photography shall also develop a program of education for ARS rose horticultural and arrangement judges who may be called upon to judge photography in ARS shows within the District. The chairman of photography shall approve local and District photography show schedules, and serve as Judges Chair for Photography for District shows. The chairman of photography shall be willing to serve, when called upon, as a liason between the district and the ARS photography committee, so that appropriate updates can be made and passed on to the district members, societies, and show committees. The chairman

of photography shall be an American Rose Society Accredited Judge in either Horticulture or Arrangements or both. Demonstration of knowledge of and skills in photography is highly desirable.

Section 4. The Chairman of Consultation Rosarians shall administer a program for the continue education of ARS consulting Rosarians residing within the District, conduct schools for qualified members who may be interested in becoming ARS Consulting Rosarians; assist each Member Society in the appointment of a Consulting Rosarian Coordinator for the Society; require all District Consulting Rosarians to submit a Roses in Review report annually; maintain a current list of Consulting Rosarians in the District; shall review the official list of ARS Consulting Rosarians on the District Website regularly and send corrections to the District Webmaster in a timely manner; and, together with the District Director and District Member of the National Nominating Committee, select annually the recipient(s) of the ARS Outstanding Consulting Rosarian Award

Section 5. The Roses in Review Coordinator shall compile the data submitted under the ARS Roses in Review Program, transmit such data in the required official format to the National Coordinator, and prepare a special report of the District result for publication in the District Bulletin (if there currently is a bulletin) and on the District Website.

Section 6. The Parliamentarian shall advise the District Director or other Presiding Officers on matters of Parliamentary Procedure at all District Business Meetings.

Section 7. The District Director has the option to have a District Bulletin and may appoint a District Bulletin Editor who shall edit, publish and distribute, via email only, a quarterly District Bulletin to subscribers. The District Bulletin shall contain relevant news items regarding activities in the District, individual Rose Society announcements, schools, shows and seminars. The District Bulletin shall also contain all contact information for District Officers and Chairmen as well as Presidents of local Rose Societies

Section 8. The District Webmaster shall establish and maintain a District Website for the publication of information and news items related to the ARS, District and Local Rose Society activities.

Section 9. The Chairman of the District Nominating Committee shall, in consultation with such committee members as he or she may appoint, nominate one or more candidates for Vice Director, Secretary, Treasurer and District Member of the National Nominating Committee for election at the District Annual Meeting occurring in the year of the ARS National Triennial Elections.

Section 10. The Historian shall administer the storage of the archives of the District and provide educational information on District history at the District Annual Convention.

Section 11. The Public Rose Garden Coordinator shall collect and maintain a master listing of all public rose gardens within the District and provide the District Webmaster with such information as may be required to be published on the District Website. The Coordinator will also solicit applications and determine the District Annual Public Gardens Awards with the approval of the District Director at the annual District Meeting

Section 12. District Member of the National Membership Committee shall represent the District on the national Membership Committee. In addition, shall maintain a membership list of all District Society Presidents as well as all ARS and non-ARS Members residing within the PSWD. This list will be provided by ARS and the local societies annually and updated in a timely manner. Also part of their responsibility is to coordinate distribution of information requested by ARS as well as the District Director to be distributed to the membership.

Section 13. The Show Calendar and Events Chairman shall maintain and coordinate a master calendar for the district. This shall be done in order to avoid conflicting district and local events such as rose shows, judging and consulting rosarian seminars and other local events.

Article VII

Vacancies

Section 1. In the event of the death, permanent incapacity, or resignation of an Elected Officer (other than the District Director or the District Member of the National Nominating Committee), the Executive Committee shall fill such vacancy for the remaining term.

Section 2. In the event of the death, permanent incapacity, or resignation of the District Direct, the Vice Director shall assume the position of Interim District Director and serve until the next Triennial Election.

Section 3. In the event of the death, permanent incapacity, or resignation of the District Member of the National Nominating Committee, the District Director shall appoint, with the approval of the Executive Committee, a member to serve in that capacity until the next Triennial Elections.

Article VIII

Nominations and Elections

Section 1. The District Director shall be elected under the bylaws of the ARS for the three-year term as specified therein.

Section 2. The Vice Director, Secretary and District Member of the National Nominating Committee shall be elected at the District Annual Meeting occurring in the same year as the ARS National Triennial Elections for a term concurrent with that of the District Director.

Section 3. The candidates for Vice Director, Secretary, Treasurer and the District Member of the National Nominating Committee shall be posted on the District Website at least twenty days prior to the District Annual Meeting at which election shall be held under Section 2.

Section 4. The District Director shall call for additional nominations for elected to the offices of Vice Director, Secretary, Treasurer and District Member of the National Nominating Committee from the floor at the District Annual Meeting at which the election shall be held under Section 2. All nominations must have the consent of the nominee.

Section 5. Election to the offices of Vice Director, Secretary, Treasurer and the District Member of the National Nominating Committee shall be by ballot for each office. A majority vote shall elect. In the event there shall be more than two candidates and a majority is not obtained on the first ballot, the two candidates with the highest number of votes shall be placed on a second ballot and a majority vote thereon shall elect.

Article IX

President's Council

Section 1. The President's Council shall consist of the President or their representative of each member Society and the members of the Executive Committee.

Section 2. The President's Council shall meet at the District Annual Convention prior to the District Annual Meeting to offer advisory recommendations to the District Director and. On the vote of the majority, may add items to the agenda of the District Annual Meeting.

Section 3. The host Rose Society must provide for a minimum two hours and a suitable venue to hold such meeting.

Section 4. 90 days prior to the convening of the Annual District Meeting, the Host Rose Society will post on the District website notice of the schedule upcoming events including the President's Council meeting

Article X

Annual Convention

Section 1. A District Annual Convention consisting of two to three days shall be held over a suitable weekend selected by the host society and approved by the District Director. The dates selected shall in no event conflict with an ARS National Convention unless held in conjunction with an ARS National Convention.

Section 2. The District Annual Convention shall include a District Rose Show; A meeting of District Consulting Rosarian; meetings of District Horticulture and Arrangement Judges; the meeting of the President's Council, and Awards Banquet and the District Annual Meeting. The host society must also provide the time and venue for the following; District Annual Meeting (2 hours); District Consulting Rosarian Meeting (1 hour); District Horticultural Judges Meeting (1 hour) and District Arrangement Judges Meeting (1 hour). The host society shall provide the District Director a complimentary room during the convention. With the approval of the Executive Committee, a District Annual Meeting that is held in conjunction with an ARS National Convention may have the aforementioned meeting times reduced due to time and space limitations.

Section 3. The selection of a host society for future District Annual Conventions shall be decided by a majority vote at the District Annual Meeting.

Section 4. The host society shall submit registration and complete program details for the Annual Convention to the District Webmasters for posting on the District Website at least 90 days prior to the District Annual Convention.

Section 5. A District Special Business Meeting may be called at any time by the Executive Committee, but not more than one special meeting shall be called or held in any calendar year.

Section 6. Each ARS member present at any District Business Meeting shall be entitled to vote and a quorum shall be fifty members. Once a quorum is verified, business shall proceed until adjournment regardless of the number of voting members present. A majority of the members voting is required pass any action or motion and is valid and fully binding.

Section 7. Items for inclusion on the agenda of a District Business meeting may be submitted by an ARS member to the District Director at least thirty days prior to the meeting, or, in the case of the District Annual Meeting, may be proposed at the President's Council Meeting. The agenda of a District Business Meeting shall be provided to members at the commencement of the meeting and items not set forth thereon shall not be considered at the meeting

Article XI

Funds

Section 1. The District is not authorized to collect membership dues. Each member society is requested to remit a financial contribution to the Treasurer on an annual basis to assist in the operation of the District, with the actual amount to be recommended by the Executive Committee from time to time. The Treasurer shall mail/email to each member Rose Society' President on an annual basis a request for such donation.

Section 2. A member Rose Society that serves as a host to a District Annual Convention (other than a convention held in conjunction with an ARS National Convention) shall open and maintain a separate bank account, in the name of the 'Local Society, Pacific Southwest District'. All funds deposited into that account shall be restricted to use for that convention. Within a reasonable time, not to exceed ninety days after the close of the District Annual Convention, this separate account shall be closed, audited and a report thereof submitted to the Treasurer and the District Director. The net profits from a District Annual Convention shall be divided equally between the District and the host society

Section 3. All funds and other property of the District are the property of the ARS, a corporation recognized as a non-profit charitable organization under Section 501(c)(3) of the Internal Revenue Code, and are subject to administration as provided for in these bylaws, the ARS Articles of Incorporation and the ARS Bylaws. In the event of a conflict between these bylaws and either the ARS Articles of Incorporation or the ARS bylaws, the ARS Articles of Incorporation or the ARS bylaws shall prevail.

Section 4. All District expenditures, other than those for payment of District mailings, publications, website maintenance, or awards shall be subject to approval of the Executive Committee.

Section 5. In the event of consolidation, subdivision or change in District boundaries, the funds and other property of the District shall be transferred as directed by the ARS Board of Directors, provided, however, that all such funds and other property shall remain the property of the ARS, or a division, or an incorporated charitable affiliate thereof.

Article XII

District Trophies

Section 1. The District Rose Show is an integral part of the Annual District Convention and an important part of this Rose Show is a section of District Challenge Classes that are devoted to showcase the beauty of the rose and to honor those exhibitors that can achieve rose horticultural perfection. District Challenge Classes may be for Horticulture, Arrangements or Photography.

Section 2. New Challenge Classes may be added to the permanent District Show Schedule only by member Rose Societies submitting a proposal at the Annual District Meeting. Exact

wording must be provided along with a commitment of the sponsoring society to provide sufficient funds each year to purchase a suitable trophy. Perpetual trophies are not allowed.

Section 3. A new Challenge Class may never be named in honor or memory of any individual.

Section 4. Current Challenge Classes will be retired if they are not awarded in two consecutive shows.

Section 5. All Challenge Classes must have a sponsor. The sponsor must fund their trophy annually. The annual funding for a District Trophy shall be \$50 per year and the funds are to be forwarded to the Host Society ninety days prior to the District Show. If the trophy is not awarded the \$50 not be refunded or carried over. Challenge Classes that are not funded will automatically be retired.

Section 6. Sponsoring Rose Societies may change the wording of their specific Challenge Class, but said wording cannot be in conflict with any other Challenge Class; such changes must be approved at the Annual District Meeting.

Article XIII

Parliamentary Authority

Section 1. Unless otherwise provided in these bylaws, the rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the conduct of District Business Meetings.

Article XIV

Amendments

Section 1. These bylaws may be rewritten, amended or repealed by the membership by an affirmative vote of two-thirds of all votes cast at a District Annual Business Meeting, provided such proposed amendments or revisions have been previously posted on the District Website at least 30 days prior to that meeting.

Section 2. These bylaws are subject to approval of the ARS Board of Directors. A copy of these bylaws shall be filed with the ARS Executive Director. Any subsequent changed or amendments shall also be subject to approval of the ARS Board of Directors.